



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

Kandlakoya (V), Medchal Road, Hyderabad -501401

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Date: 08-04-2017

To,  
IQAC Coordinator,  
CMRCET.

**Sub:** Hostel Committee – Summary Report for the Academic Year 2016-17  
**Ref:** CMRCET/PRIN/HC/AY2016-17/01, Dated: 23-04-2017

Sir,

The hostel committee has been formed to perform the following activities:

- The hostel committee ensures the effective functioning of Hostel.
  - The hostel committee shall take active interest in organising the cultural programs and recommended the wardens to take care of issues into long waiting time during lunch .
  - The hostel committee shall assist in organising the indoor games facilities and recreational facilities
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- Hostel committee ensures the discipline in the hostel.

The Hostel Committee meeting will be conducted twice a year to ensure the smooth functioning of the hostel. The first Hostel Committee meeting was conducted on 13-07-2016 at Principal Conference Hall, CMRCET for the academic year 2016-17. The meeting started as per the scheduled time and members of the committee discussed Standard Operating Procedure of the Hostel Committee.

The second meeting of the Hostel Committee was held on 11.03.2017 at the Principal Conference Hall. During this meeting members addressed few problems faced by students. The undersigned has suggested and approved to take corrective measures to solve the students' problems in the hostel.

  
CONVENER

HOSTEL COMMITTEE